



Family Support Worker

Role Title: Family Support Worker

Directly Reports To and Managed by: Lora Draper (Relate Service Manager)

Liaison With: EFR LDG

Days: 5 days per week

Holiday: 25 days per year (plus bank holidays)

Primary Purpose of Role: To develop and coordinate family and parental support for cases referred by EFR LDG.

Contract to begin: ASAP

Key Responsibilities:

- 1.** Provide direct support, guidance and practical help to parents and their children in order to assist in the promotion of an improved quality of family life.
- 2.** Undertake direct work with a caseload of between 9 - 12 families.
- 3.** Keep detailed records of all work undertaken with children and families in accordance with Relates internal procedures and guidance.
- 4.** To work in partnership with other relevant agencies/service providers and family professionals and attend meetings as required.
- 5.** Attend monthly supervision and appropriate training courses as part of continuous professional development.
- 6.** Computer literate; the ability to update documents, send and receive emails and add attachments
- 7.** To work flexibly when required.
- 8.** Driving license and car essential

If you would like further information or would like to apply for the above position please contact Lora Draper, Service Manager, on 01245 258680 ext.222 or 07545208340.