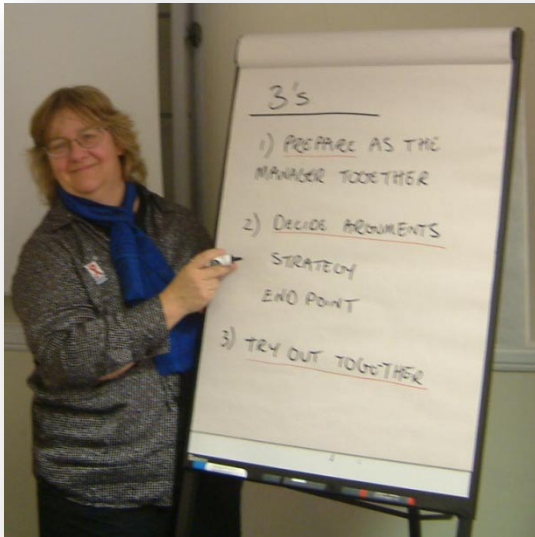


Voluntary Sector Training

A registered charity providing training exclusively to the voluntary sector in Essex



Employ staff? If so dip into one or both of the following sessions coming soon to Chelmsford with voluntary sector HR professional advisor and trainer Gill Taylor

Employment Law Update 10:00 - 13:00

This morning session will look at the framework of current employment legislation and recent important changes including the Equality Act. Gill will look ahead to upcoming changes such as Agency Workers Rights and Pensions Auto-enrolment.

Contracts Of Employment Workshop 13:30 - 16:30

In this afternoon workshop Gill will introduce you to the basis of the law and good practice in relation to contracts of employment. She will look at the most common forms of contract including fixed term contracts and contracts for bank and locum staff. She will cover what has to be in a contract and look at good practice clauses. A model contract and letter of appointment will be included in the notes.

Also you are welcome to bring your own contract of employment for an audit!

Fees vary from only £40 per session and are only £10 per session for very small community groups

To find out further details and to book visit the VST website www.voluntarysectortraining.org.uk

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